



# Natural Clean

**Call/WhatsApp: 0894789004**

**Email: dublin.natural.clean@gmail.com**

**Client:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Staff:** \_\_\_\_\_

## Cleaning Tasks Completed Today:

### Bedrooms

- ☐ Bed made & changed (if fresh linens are provided)
- ☐ Furniture, mirrors, frames & accessories dusted/cleaned
- ☐ All points of contact cleaned
- ☐ Window sills wiped clean
- ☐ Moulding & corners wiped clean
- ☐ Baseboards dusted & wiped clean
- ☐ Floors vacuumed & washed
- ☐ Garbage emptied – garbage bag replaced
- ☐ Overall room appearance neat & tidy

### Hallways & Common Areas

- ☐ Furniture, mirrors, frames & accessories dusted/cleaned
- ☐ All points of contact cleaned
- ☐ Window sills wiped clean
- ☐ Moulding & corners wiped clean
- ☐ Baseboards dusted & wiped clean
- ☐ Floors vacuumed & washed
- ☐ Overall room appearance neat & tidy

### Bathrooms

- ☐ Tub & shower area scrubbed & washed
- ☐ Tiles & chrome cleaned
- ☐ Sink scrubbed & washed
- ☐ Toilet scrubbed & washed
- ☐ All points of contact cleaned
- ☐ Mirrors & outside of cabinet cleaned
- ☐ Soap dish & toothbrush holder cleaned
- ☐ Moulding and corners wiped clean
- ☐ Vanity top cleaned – items removed & replaced
- ☐ Towel bar & toilet paper holder wiped clean
- ☐ Baseboards dusted & wiped clean
- ☐ Floors vacuumed & washed
- ☐ Garbage emptied – garbage bag replaced

### Kitchen

- ☐ Counters cleaned – all items removed & replaced
- ☐ Cupboards fronts cleaned
- ☐ Faucet and sink cleaned, sanitised and polished
- ☐ Backsplash cleaned and splatter free
- ☐ Kitchen table cleaned & organised
- ☐ Furniture, mirrors, frames & accessories dusted/cleaned
- ☐ Outside of fridge cleaned
- ☐ Outside of oven cleaned
- ☐ Outside of dishwasher cleaned
- ☐ Inside & outside of microwave cleaned
- ☐ Moulding and corners wiped clean
- ☐ Window sills wiped clean
- ☐ Baseboards dusted & wiped clean
- ☐ Floors vacuumed & washed
- ☐ Garbage emptied – garbage bag replaced
- ☐ Overall room appearance neat & tidy



# Natural Clean

Call/WhatsApp: 0894789004

Email: [dublin.natural.clean@gmail.com](mailto:dublin.natural.clean@gmail.com)

## Other Rooms

- ☐ Couch vacuumed & wiped clean (as required)
- ☐ Tabletop dusted & wiped
- ☐ Desks dusted & wiped
- ☐ Laundry ensuite wiped & floor washed
- ☐ Furniture, mirrors, frames & accessories dusted/cleaned
- ☐ All points of contact cleaned
- ☐ Window sills wiped clean
- ☐ Moulding & corners wiped clean
- ☐ Baseboards dusted & wiped clean
- ☐ Floors vacuumed & washed
- ☐ Garbage emptied – garbage bag replaced
- ☐ Overall room appearance neat & tidy

## Add-On Services

- ☐ Inside of fridge cleaned (shelves & drawers, freezer cleaned but not defrosted)
- ☐ Inside of oven cleaned (oven door, interior racks)
- ☐ Kitchen cupboards cleaned inside & out
- ☐ Clean and organise linen closet
- ☐ Clean and organise front hall closet
- ☐ Clean and organise bedroom closet
- ☐ Wash, dry, sort and fold laundry (2 load maximum per visit)
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

## 7 Point Safety Checklist

- |                                      |   |  |   |
|--------------------------------------|---|--|---|
| <input type="checkbox"/> Oven is Off | <input type="checkbox"/> Toilet not Running | <input type="checkbox"/> All Faucets are Off | <input type="checkbox"/> Windows Closed |
| <input type="checkbox"/> Door Locked | <input type="checkbox"/> Lights Off         | <input type="checkbox"/> Pets are Safe       |   |

## Notes about this week's (or next week's) cleaning:

## A few policies:

### ALARM SYSTEMS & KEYS:

It is not necessary to be at home while I am cleaning. If you have an alarm, make sure I have the key code so I can disarm the alarm when I arrive, and set it again when I leave. I'll need to know where you keep your house key.

### RESCHEDULING:

Stuff is going to happen. At one point or another – for whatever reason, one of us is going to need to reschedule our cleaning. Communication is key. Call, text or email as soon as you know there is a conflict and I'll do my best to reschedule your cleaning at the next earliest convenience. I will do the same.

### SICK POLICY:

If you or your children get sick with a contagious illness (i.e. COVID-19, the flu, a cold, pneumonia, chicken pox etc.) please call and reschedule your cleaning. Even though I disinfect your house/apartment, it is possible that I might transport germs to the next house/apartment or become sick myself. On my end, I will not attend your home if I am sick to protect you and your family.

### SATISFACTION:

I aim to please. If for any reasons, at any time you are not 100% completely satisfied, please call me immediately at 0894789004 and I will do everything in my power to resolve your concerns or your money back.